

Terms of Reference: External Consultant to conduct a review of Humanitarian Sexual and Reproductive Health Japanese funded projects of IPPF Arab World Region Member Associations

Background

Several Member Associations of the International Planned Parenthood Federation - Arab World Region were funded by the **Japanese Government, mainly through the Supplementary Budget**. In the last few years, the funding totaled an amount near two million US Dollars. This covered projects in different countries including Palestine, Pakistan, Yemen, Lebanon, Mauritania, etc...

General information about the requested tasks

Purpose of Assignment

To lay out and analyze the main highlights of the positive impact created on the overall landscape of sexual and reproductive health services and rights (SRHR), including sexual and gender-based violence (SGBV) services, in the selected countries of intervention thanks to the Japanese Government funding in the last five years.

An emphasis on Humanitarian activities to contribute to improving human security [**Protection, Empowerment, Solidarity**] which is Japan's priority of its Official Development Assistance (ODA), implemented within those projects needs to be clear throughout this evaluation work. Lessons learned are to be identified and findings are expected to be used to improve future programming for the IPPF AWR Member Associations.

Projects included in the evaluation Work:

1. Palestinian Family Planning and Protection Association –PFPPA
The project **“Improving Human Security in Palestine Through Life-saving Sexual and Reproductive Health (SRH) Services for People Most in Need”** implemented between March 2022 to August 2023.
2. Rahnuma Family Planning Association of Pakistan – R-FPAP
“Addressing SGBV and HTPs and responding to the needs of survivors in Mardan District, Pakistan” implemented between September 2019 to September 2021
“Responding to the SRH needs of Afghan women refugees in high need, flood-affected districts of Balochistan and Khyber Pakhtunkhwa” implemented between January 2023 to December 2023
3. Yemeni Association for Reproductive Health – YARH
“Provide Sexual Reproductive Health services (MISP) in Yemen to Internally Displaced Persons (IDPs) and host population in Sana’a city” implemented between August 2020 to March 2022.
4. Lebanese Association for Family Health - SALAMA
“Reducing maternal and reproductive health morbidities and mortalities among Syrian refugees and the host communities in Bekaa, Lebanon” implemented between September 2019 to December 2021
5. Association Mauritanienne pour la Promotion de la Famille - AMPF
“Reducing the incidence of maternal and infant mortality, HIV prevalence and gender-based violence among Malian refugees at M'berra camp and the host Communities” implemented between January 2020 to December 2021

The review is expected to include and answer the following:

- To what extent did the projects achieve their original objectives/purpose? Were they any unexpected outcomes beyond the objectives?
- What were the principal common regional issues/challenges faced while implementing these projects? What were the JSB/JTF best practices in serving people in crisis in the region? (This is to feed in the future plan and practice as well as for recording/publicity)
- What has been the effects of the project on the target groups and communities it is working with?
- What have been the effects of the projects on contributing to focus areas of human security¹: 1) protection (of people, family, community), 2) empowerment (of people, family, community) and 3) solidarity (partnership with people, family, community and other partners)?
- What approaches, strategies and activities worked well and what did not? Explain why and how?
- What challenges were met and were they overcome? Explain why and how?
- What have been the main lessons learned from these projects? How could we advise other Member Associations to achieve the same successes and avoid the same problems?
- What are the main successes of the project planning phase and reaching target groups. Have the projects put in place measures to reach people most in need, and did it cover the areas targeted efficiently?
- Have the projects raised the quality of the SRH and SGBV services in the targeted areas and contributed to raising the awareness of the targeted groups in these areas.
- What are the achievements in the Humanitarian relief activities carried out by the Member Associations under this funding?
- What kind of preparedness plans were put in place by the Member Associations under this funding?
- Were there efficient sustainability plans put in place by the Implementing Member Associations to ensure the welfare of the served communities after the end of the funding? What plans are in place for continuation, replication, adaptation, scaling up, etc.? What was done to ensure sustainability of the outcomes of the projects and long-term impact for the society?
- What could be recommended for a long-term impact and possibilities of the in country and/or overseas duplication of the activities?
- What ways to strengthen partnerships between Japan / other donor governments and IPPF Member Associations in the Arab World could be suggested?

Scope of work

The assigned consultant is expected to:

1. Conduct a review of the existing documents of the selected projects including proposal, log frame, programmatic reports and means of verifications of activities conducted along with the supplementary information retrieved from MAs survey.
2. Consult with the project leader in each Member Association and eventually some IPPF AWRO staff to understand the projects implementation and the extent of alignment with the cultural contexts and needs and review the current systems in place for collecting relevant project performance data/ indicators and feedback.

¹ For reference please see: <https://hdr.undp.org/system/files/documents/srhs2022overviewn.pdf> as well as <https://www.unocha.org/sites/dms/HSU/Publications%20and%20Products/Human%20Security%20Tools/Human%20Security%20in%20Theory%20and%20Practice%20English.pdf>. None of these projects have planned specifically in line with human security approach. However, in this evaluation we focus on what projects achieved in the following three areas of human security - 'protection', 'empowerment' and 'solidarity'.

3. Facilitate the high-level meeting with the Japanese government representatives, other international donors and the leaders from the selected Member Associations which will be held in Tunis on October 19th and 20th 2023.

It is required at all times that the assignment is carried out with due regard to IPPF's commitment to safeguarding children, young people and vulnerable adults.

Expected Deliverables

1. Submit a detailed methodology/ work plan, including a possible plan of meetings, no later than 5 days from the startup of this evaluation assignment, to be discussed and approved by IPPF AWRO Team prior to implementation.
2. Preparation of a narrative draft report/ publication [A] with preliminary findings and recommendations from the projects' reports review to be presented and discussed with IPPF AWRO Team and the IPPF London Office Japanese Government reference person no later than **September 13th 2023**.
3. Preparation of a comprehensive PowerPoint presentation including the highlights of the projects in addition to supplementary information retrieved from MAs survey no later than **September 20th 2023**..
4. Preparation of a draft report [B] with the highlights of the discussion which took place during the meeting and the MAs learning event in Tunis no later than **October 24th 2023**.
5. Delivery of a final report in English with a summary in Arabic no later than **October 28th 2023**.

Methodology

The review will combine both qualitative and quantitative methods to gather relevant information from the different projects of interest. Desk reviews of existing reference documents, performance indicators as per each project log frame, key informant interviews with project staff are expected to be used as data collection methods.

The review is envisaged to rely heavily on qualitative methods in addition to measuring performance and achievement of stated projects' objectives quantitatively. The two will complement each other so that the review reveals not only what happened during the course of each project but also why and how and for the benefit of whom.

Supplementary information on the selected MAs achievements and perspectives will be retrieved from a recent MAs survey by AWRO. The valuable information shall be included in the consultancy deliverables.

The review methodology shall be guided by participatory principles, in order to maximize what can be learned from the various achievements and emphasize documenting lessons learned.

The document preparation shall be happening in coordination with the focal point at the IPPF AWRO regional office.

Suggested structure of the final publication (15 pages)

- (1) Forewords from GoJ (could be an excerpt from Tunisian Ambassadors' speech) and IPPF AWR Director (1 page)
- (2) Overall humanitarian situation in the Arab World region and about the JSB Closing ceremony meeting (1 page)
- (3) Summary of Projects Experiences & lessons learned by 5 MAs (5 pages)

Project outline/achievement/ what went well and why/ what did not go well – why what could make it easier/ challenges-how did the project solved/ lessons learned, etc...

(4) Common regional issues/challenges/ opportunities pulled from projects experiences (2 pages)

(5) Recommendations based on Projects reports and discussions during the event (4 pages)

1. How to improve reach and access? Advocacy work, communication
2. How to raise issues of vulnerabilities of clients and workers?
3. How to improve quality of services? Eg Delivery of high quality client-centered SRH services, supply chain managements, etc...
4. Sustainability of projects after funding end

(6) Conclusion (1 page)

(7) Annex meeting information such as participant list and agenda (1 page)

Expected Duration: The consultant is expected to execute all the aforementioned tasks and deliver the evaluation review in its final format no later than October 28th, 2023.

Supervision and support

Technical support and supervision will be provided by IPPF and the selected Member Associations staff members.

Consultant's background and Experience

1. Post-graduate qualification in relevant fields (Evaluation, Social Science, Gender, Sexual and Reproductive Health)
2. Expertise in sexual and reproductive health and gender equality, mainly in the Arab World Region.
3. Strong research skills: at least 3 years' experience in monitoring and evaluation systems for similar projects.
4. Minimum of five years of proven experience in conducting qualitative and quantitative research and participatory research.
5. Strong analytical skills and ability to synthesize complex information and data into clear, concise recommendations.
6. Fluency in English, French and Arabic is required.
7. Ability to write clearly and concisely in English and Arabic and ability to demonstrate experience writing reports for national and international networks and NGOs.
8. Knowledge of the Arab World Region development and humanitarian context

Submission of offers

Those interested in this review must submit an application file including:

- A detailed Curriculum Vitae, including 3 references for similar work and if possible, examples of similar work.
- A technical proposal describing the proposed methodology and proposed weekly timeframe defining milestones for the performance of the aforementioned services including the estimated level of effort in workdays.
- A financial proposal (1 page) to include the following:
The amount proposed (in USD) shall include covering all costs for the completion of the review in its final deliverable form as required above. Noting that IPPF will not be responsible for any costs other than that agreed upon in the signed contract. The price offer is to include VAT and if the IPPF agrees with an individual that is not registered in the VAT department he /she will be solely responsible towards the before mentioned department to pay all dues in respect to the signed agreement with no responsibility towards the IPPF.

All offers are to be sent by email no later than August 24th , 2023 as follows:

State in Subject Line: "Japanese funding_IPPF AWRO Evaluation Review consultant offer"

To be sent directly to raelhassan@ippf.org

**Information requests regarding this evaluation work are being accepted until August 20th 2023.
Please contact this email address:**

raelhassan@ippf.org and sabenhasine@ippf.org